

Postal Services

There are post offices located throughout the city which are generally open from 8:00 A.M. to 5:00 P.M. on weekdays and often 8:00 A.M. to 12:00 noon on Saturdays. Recorded information: 1(800) 275-8777

Mail is delivered once a day, Monday through Saturday. There is no delivery on Sundays or holidays except for Special Delivery mail.

If you need to mail documents such as your passport or special forms, send them by Registered Mail so that they can be traced if lost. If you send something by Certified Mail you can request a receipt when your item is delivered. Special Delivery means that the mail is delivered at the time it reaches its post office destination instead of waiting for the next day's delivery. All special services are more expensive than regular mail.

Mission Hill Post Office

1575 Tremont Street (617) 566-2040

Brookline Post Office

1295 Beacon St., Brookline (617) 738-1649

Harvard Square Post Office

125 Mt. Auburn St., (617) 876-3883

Fort Point Post Office (open 24 hrs)

25 Dorchester Ave #145 (617) 654-5302

Brookline Village Post Office

207 Washington Street (617) 566-1557

Kenmore Square Post Office

11 Deerfield Street (617) 437-1113

ZIP CODES

Zip code numbers used in a mailing address are assigned to every city and sometimes even areas within a city. Using this number speeds mail delivery. If you do not know a number, check the national zip code directory available at any post office or online at www.usps.com.

STAMPS

Stamps are available at the post office as well as through vending machines in some stores. You may pay more for stamps from these machines. Stamps are also available online, visit: <http://www.stamps.com/>
For more information.

Call your local post office for more information about the cost for air mail, aerograms and letters. Letters can be mailed in the blue mail boxes on street corners.

A vending machine located in the Harvard School of Public Health, adjacent to the cafeteria, also dispenses stamps.

PACKAGES

Packages can be sent book rate (books only), parcel post or first class. When you send a package, go to the post office so it can be checked for proper wrapping, weighed accurately and, if necessary, insured. Ask about the different costs and delivery times.

TELEGRAMS AND CABLES

Contact the Western Union Telegraph Company, not the post office, to send a telegram within the U.S. or overseas. There are several types of telegrams depending on your service needs. For more information call **1-800-325-6000** or view online at www.westernunion.com